



State and Local Workforce Boards Governance Functions

State Workforce Board

Statewide Policies

- Review of statewide policies of statewide programs for the purpose of system of alignment.
- Develop and review of statewide policies affecting the coordinated provision of services through the Minnesota WorkForce Center delivery system.
- Develop other policies as may promote statewide objectives for, and enhance the performance of the workforce development system in Minnesota.

Statewide System Performance

- Strategic development and continuous improvement of the Minnesota workforce development system.
- Develop and update of comprehensive Minnesota state performance accountability measures.
- Identification and dissemination of information on best practices.

Statewide Information Technology

- Develop strategies for technological improvement to facilitate access to, and improve the quality of services and activities provided through the Minnesota WorkForce Center delivery system.
- Develop strategies for aligning technology and data systems across Minnesota WorkForce Center system partner programs.
- Develop the statewide workforce and labor market information system.

Statewide Administrative

- Develop, implement and modify the Minnesota state plan.
- Develop allocation formulas for the distribution of funds for employment and training activities for adults and youth workforce investment activities to local areas.
- Prepare annual reports.

Local Workforce Board

Local Policies

- Convene, broker and leverage local workforce system stakeholders.
- Oversight of the local programs and the local Minnesota WorkForce Centers' delivery system.
- Employer engagement to ensure workforce development system and its services are meeting the needs of employers.
- Career Pathways Development – align local resources with the needs of business and job seekers.
- Assess and ensure accessibility for individuals with disabilities.

Local System Performance

- Negotiation of local performance accountability measures.
- Selection of workforce development operators and providers.
- Coordination with educational providers.
- Conduct workforce research and regional labor market analysis.
- Promote promising practices.

Local Information Technology

- Develop strategies to maximize accessibility and effectiveness of technology.

Local Administrative

- Develop and implement the local plan.
- Budget and administer local funds to ensure accountability and performance.