

## **Adult Services Committee – Strategic Planning**

### **February 20, 2014 -- Meeting Notes**

**Attendees:** Ed Lecher, Roland Root, Dave Niermann, Lindsey Hanson, Randy Johnson, Anne Kilzer, Rick Caligiuri, Anthony Alongi, Dan Wenner, Diane Halvorson, Sandy Froiland, Nola Speiser, Rick Roy

- I. **Review of the Scope of work** – Randy provided the committee an overview of the Co-Chairs meeting. The next report is due next week, February 27. The system needs to start imagining what the future of workforce centers will look like.

The committee began with a discussion of the matrix provided by DEED of the job seeker services at workforce centers. The plan for the committee is to start with current services and work into a discussion about the future and alternative services. The product of the committee could be a menu of options of alternative and future services as well as the benefits and shortcomings of the various options.

Rick Roy provided information about contacts in person versus online, this data can be broken down by service area.

- II. **Divide work into 3 focus groups** – The committee discussed whether they wanted to break into smaller groups, work in a larger group, and/or have a facilitator help move the discussion forward. The committee agreed to not break into smaller groups.
- III. **Establish meeting schedule for the next 2 months** – The committee discussed whether to have short phone conferences or longer, facilitator led meetings. The committee agreed to hold longer, in-person meetings. Cynthia Bauerly indicated at the co-chairs meeting that she will look into the possibility of having facilitators.

The timeline is to have some type of guidelines in place this summer. The committee noted the many factors that could impact these guidelines such as WIA reauthorization and other state and federal legislative changes.

The next meeting will either be Tuesday, March 18 or Friday, March 21. MWCA will check on space availability.

- IV. **Points to emphasize in report-out of Feb. 27** – This report will describe the committees plan (above) as well as the time schedule.